

**ADOPT-A-ROAD
APPLICATION/PERMIT**

Town of Russell

05/2015

Please complete this application and submit it to the Town Clerk.

If a sign is requested, complete the following section. The Town will allow one sign at a cost of \$58.11 which you will be responsible to pay.

Group Name as it should appear on the sign (3 lines with 12 space maximum on each)

Does your group wish installation of a sponsorship sign? <input type="checkbox"/> Yes <input type="checkbox"/> No											

Group Name	
Mailing Address	(Area Code) Fax Number (Optional)
City, State, Zip Code	(Area Code) Telephone Number – Daytime
Contact Person Name	(Area Code) Telephone Number – Evening
Contact Email Address	
Mailing Address	Approximate Number of People Participating in Each Cleanup
City, State, Zip Code	Number of Times Your Group Plans to Pick up Litter this Year - Min. 2 Times

First enter the road section(s) you want to adopt. Then list alternate sections in order of preference. Contact the Town Road Foreman to confirm that your segment is available prior to submitting this application.

ROAD NAME	FROM	TO	COMMENTS

The WisDOT Adopt-A-Highway Safety Video is now available on the Internet! [Adopt-A-Highway Safety Video](#)

By signature below, the Group acknowledges the hazardous nature of the work and agrees to the terms and conditions stated on the page attached to this form. The Group understands there are no fees for participating in the program other than the costs of a sign(s) if requested. This permit is valid until such time the Group notifies the Town of abandonment of their segment.

Signature of Authorized Group Representative - Must be 18 years or older

Date

Title

DO NOT WRITE BELOW THIS LINE

PERMIT APPROVAL: The Town approves this permit for the Group to participate in the Adopt-A-Road Program for the section identified above. The Group accepts the responsibility of picking up litter on this section of road. The Town reserves the right to modify or cancel this permit at any time. Please notify the Town with any group information change.

Signature of Town Chairman

Date

Thank you for keeping Wisconsin's roadsides beautiful.

The Town of Russell (the "Town") and the volunteer group (the "Group") named on this application, recognize the value and the desirability of litter-free roads.

ADOPT-A-ROAD PROGRAM TERMS AND CONDITIONS

1. The Group and its members are to be considered as volunteers and not as officers, employees, or agents to the Town of Russell. Any injuries, claims, liabilities, suits or costs arising from Group or Group members' activities relating to this permit shall be the sole responsibility of the Group or its individual members.
2. The Group agrees to indemnify and hold harmless the Town of Russell from any injury, cost, suit, liability or award arising from the issuance or exercise of this permit, or because of any adverse effect upon any person or property attributed to the works of the Group.
3. Participants in the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Town for special conditions that may exist on a particular adopted section.
4. The Group agrees to provide a document signed by each volunteer stating that they have viewed the WisDOT Adopt-A-Highway Safety Video which is now available on the Internet! [Adopt-A-Highway Safety Video](#).
5. The Group shall pick up litter a minimum of two times a year between April 1 and November 1 (preferably spring and fall). The Group shall not work beyond its section limits.
6. The Group shall not pick up litter on medians, bridges, around other structures that would pose a danger.
7. The Group shall supply one adult supervisor for every 5 to 6 workers.
8. The Group leader shall review the safety rules with all participants before proceeding to the road segment.
9. All participants shall be at least 11 years of age or in the 6th grade. No other persons shall be present at the work site.
10. The Group shall work only during daylight hours and in good weather.
11. Both traffic safety signs shall be displayed properly during litter pickup. Groups shall work on only one side of the road at a time.
12. All participants shall wear safety vests.
13. When the Group encounters closed containers or items suspected to be hazardous, these items shall not be touched. Items of serious concern should be noted and reported to the Town Road Foreman.
14. The Group shall place filled trash bags at designated pickup site(s) and shall recycle trash as required by the Town.
15. The Group shall be provide required supplies and materials from the Town (safety vests, bags, signs).
16. The Group shall not collect litter during the following holiday periods, Memorial Day extended weekend, July 3–5 and Labor Day extended weekend.
17. Within 24 hours of a collection, the Group shall notify the Town Road Foreman.
18. The Group may keep any recyclable materials.
19. Partisan political groups (groups of people with common political opinions and purposes organized for gaining political influence, governmental control and for directing government policies) shall not be permitted to participate.
20. The Group shall notify the Town of abandonment of their segment. This permit is valid until such time the Group notifies the Town of abandonment or the Town terminates the agreement for non-performance of compliance with the agreement.

The Town agrees to as follows:

1. Provide safety vests, trash bags, traffic safety signs and a safety training video (WI DOT via internet).
2. Remove the filled trash bags as soon as possible after the pickup.
3. The Town reserves the right to refuse or revise acronyms of Group names when preparing signs.

Thank you for keeping Wisconsin's roadsides beautiful.